

# 2024-2025 ATF Scholarship

## What is the ATF Scholarship?

The Montgomery County Students Automotive Trades Foundation (ATF) offers select students a scholarship to post secondary automotive education programs like the WANADA's Automobile Dealer Education Institute (ADEI) apprenticeship program. It is required that the recipient of this scholarship will utilize this opportunity to further their education in the **automotive field**.

## Who is eligible to apply?

Any graduating MCPS ATF senior, with a weighted 2.5 GPA, is eligible. The student must intend to further his or her education by enrolling in post-secondary education and/or participate in the WANADA ADEI apprenticeship program. The student must begin the program within a year of their high school graduation and continue full time in the program.

## What is needed to apply?

- A. The application form
- B. Student Essay (see details)
- C. High school transcript
- D. Two letters of recommendations (one from **each** of the following categories):
  - ◇ Your Automotive Trades Foundation teacher
  - ◇ A teacher, counselor, or administrator from your "home" school OR a community member (job, religious organization, volunteer work, etc.)

*Letters of recommendation must come from an adult (21 years of age or older) who is not related to the applicant. Letters must be emailed directly to:*

Mrs. Kelly Johnson  
Kelly\_R\_Johnson@mcpsmd.org

## When is the application deadline?

**Friday, February 28, 2025**

### Terms and Conditions

All information provided is considered confidential and will be used only by the review committee to select a recipient. The recipient of the scholarship will be selected from qualifying and complete applications received by the scholarship review committee. **The scholarship will be awarded at the ATF Career Day in May 2025. The ATF will pay the scholarship funds directly to the post-secondary institution and/or the WANADA ADEI apprenticeship program.** The recipient of the scholarship is responsible for providing an official copy of his/her class schedule (prior to the beginning of each semester) and the college transcript (at the end of each semester) to the Foundations Office for review. Students must remain academically eligible AND CONTINUE WITH THEIR AUTOMOTIVE PROGRAM. Payment for subsequent tuition will not occur until it is determined that the recipient is still academically eligible (2.5 GPA or higher on a 4.0 scale) and is still enrolled in their selected automotive program. Failure to comply with these rules may lead to withdrawal of this scholarship. False or misleading information shall be cause for disqualification and/or withdrawal of the award, at the sole discretion of the review committee.

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**STUDENT APPLICATION FORM**

# 2024-2025 ATF Scholarship

The **deadline** to submit this scholarship application is **Friday, February 28, 2025**. Please return the completed application packet to Mrs. Kelly Johnson at Kelly\_R\_Johnson@mcpsmd.org

**Please print or type all requested information.**

Student Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Parent(s)/Guardian(s) Name(s): \_\_\_\_\_

Student email address: \_\_\_\_\_

Home Phone No. \_\_\_\_\_ Student Cell Phone No. \_\_\_\_\_

Student Social Security No. \_\_\_\_\_ MCPS Student ID \_\_\_\_\_

Student Citizen Status: U.S. Yes No If no, Visa type: \_\_\_\_\_

**Please attach high school transcript.**

Cumulative Grade Point Average (GPA) to date \_\_\_\_\_

Number of days absent from school this year \_\_\_\_\_

If more than 10 days, please explain \_\_\_\_\_

In which automotive program are you enrolled?

Damascus Auto Tech \_\_\_\_\_ Gaithersburg Auto Tech \_\_\_\_\_ Gaithersburg Auto Body \_\_\_\_\_  
Edison Auto Tech \_\_\_\_\_ Edison Auto Body \_\_\_\_\_ Seneca Valley Auto Tech \_\_\_\_\_

How many years have you been enrolled in this program (including this year)? \_\_\_\_\_

List any Automotive Trades Foundations activities and/or automotive job related activities that you have participated in outside the school day (example: car sales):

1. Activity- \_\_\_\_\_

Date: \_\_\_\_\_

Please describe what you gained from the experience:

2. Activity- \_\_\_\_\_

Date: \_\_\_\_\_

Please describe what you gained from the experience:

The following are also requested in order to apply for the ATF Scholarship:

\_\_\_\_ I have applied for another automotive scholarship:

Name of scholarship: \_\_\_\_\_

Date applied: \_\_\_\_\_

month/day/year

## STUDENT ESSAY– Must be typed

**What is your automotive career goal?** Be specific and address:

- ◇ How do you plan to attain this goal?
- ◇ How will receiving this scholarship award impact your career goal?

**This essay should be no more than two typed, double-spaced pages. Be sure to submit this with your application.**

# LETTER OF RECOMMENDATION

## ATF TEACHER

Applicant's Name: \_\_\_\_\_

MCPS Student ID Number: \_\_\_\_\_

Address: \_\_\_\_\_

**To the Recommender:** The above named student has submitted an application to receive the ATF Scholarship, which provides award (s) for outstanding graduating senior (s) of the Automotive Trades Foundation Program to further his/her education in the automotive field.

Thank you very much for your cooperation. Please feel free to respond on a separate sheet of paper if necessary. We depend on your evaluation to help us distinguish among many qualified applicants. All information in this report or attached to it is confidential. After the selection process we will destroy all subjective evaluations of students.

The deadline to receive this Letter of Recommendation is **Friday, February 28, 2025**

Please return Letter of Recommendation directly to:

Mrs. Kelly Johnson (Kelly\_R\_Johnson@mcpsmd.org)

Teacher's Name \_\_\_\_\_

School \_\_\_\_\_

**Teacher Only:**

Number of days absent from your class/work site this year: \_\_\_\_\_ days

\_\_\_\_\_ # of unexcused days

Number of days tardy: \_\_\_\_\_ days

\_\_\_\_\_ # of unexcused days

If special circumstances for absences exist, please comment.

2. Describe this applicant's qualities that make you believe he/she will be successful in post-secondary education.

3. Describe why this applicant should receive the ATF Scholarship to further his/her education in the automotive field.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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# LETTER OF RECOMMENDATION

## *HOME SCHOOL/EMPLOYER*

Applicant's Name: \_\_\_\_\_

MCPS Student ID Number: \_\_\_\_\_

Address: \_\_\_\_\_

**To the Recommender:** The above named student has submitted an application to receive the ATF Scholarship, which provides award (s) for outstanding graduating senior(s) of the Automotive Trades Foundation Program to further his/her education in the automotive field.

Thank you very much for your cooperation. Please feel free to respond on a separate sheet of paper if necessary. We depend on your evaluation to help us distinguish among many qualified applicants. All information in/attached to this report is confidential. After the selection process, we will destroy all subjective evaluations of students.

The deadline to receive this Letter of Recommendation is **Friday, February 28, 2025**

Please return Letter of Recommendation directly to:

Mrs. Kelly Johnson (Kelly\_R\_Johnson@mcpsmd.org)

Name \_\_\_\_\_

How do you know the applicant? \_\_\_\_\_

**Teacher/Employer/Other:**

Number of days absent from class/work site/other this year: \_\_\_\_\_ days

\_\_\_\_\_ # of unexcused days

Number of days tardy: \_\_\_\_\_ days

\_\_\_\_\_ # of unexcused days

If special circumstances for absences exist, please comment.

2. Describe this applicant's qualities that make you believe he/she will be successful in post-secondary education.

3. Describe why this applicant should receive the ATF Scholarship to further his/her education in the automotive field.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_