

POSITION DESCRIPTION

(As part of Application for Disability Retirement Benefits)

Employee and Retiree Service Center (ERSC)
MONTGOMERY COUNTY PUBLIC SCHOOLS
45 West Gude Drive, Suite 1200 | Rockville, Maryland 20850

INSTRUCTIONS The employee applying for disability retirement and the supervisor **or** retirement coordinator are to complete this form.

Name of agency _____

Name of employee _____

Job title of employee _____

How long have you been performing the duties described on the attached? _____

Name of supervisor _____

Title of supervisor _____

We certify that the attached position description is, to the best of our knowledge, complete and accurate.

Signature of employee

Date

Signature of supervisor or retirement coordinator

Date