

Appendix C – Pay Code Quick Guide

Professional Pay Codes

AC5	Academic Leave 50%
AC6	Academic Leave 60%
ADL	Administrative Leave
ANN	Annual Leave
BFI	Bereavement in Family-Immed
BFO	Bereavement in Family-Other
CCN	Childcare Leave – Without Pay
CCP	Childcare Leave - Paid
CVL	Civil
EMR	Emergency Leave
HOL	Holiday
IIF	Illness in Family
MIL	Military
NPR	Absent Without Pay Reported
NPS	Absent Without Pay Scheduled
PER	Personal Leave
PRO	Professional
REG	Regular Pay
SCK	Sick Leave
UBL	Union Business Leave
UIN	Unusual or Imperative Leave without Pay
UIP	Unusual or Imperative Leave with Pay
WCP	Workers Compensation Leave

Supporting Services Pay Codes

AC5	Academic Leave 50%
AC6	Academic Leave 60%
ADL	Administrative Leave
ANN	Annual Leave
BFI	Bereavement in Family-Immed
BFO	Bereavement in Family-Other
BIN	Bereavement in Family –Immed Non-accruing
BON	Bereavement in Family – Other Non-accruing
CCN	Childcare Leave – Without Pay
CCP	Childcare Leave - Paid
CBP	Call Back Pay
CVL	Civil
DEC	Delayed Opening/Early Closing
EDW	Emergency Day Worked
EMR	Emergency Leave
HOL	Holiday
HLN	Holiday Non-accruing

Appendix C – Pay Code Quick Guide

Supporting Services Pay Codes (continued)

HRR	Holiday Regular Rate
IIF	Illness in Family
MIL	Military
NPR	Absent Without Pay Reported
NPS	Absent Without Pay Scheduled
OTR	Overtime at Regular Pay
OUP	Outside Use OT at Premium Rate
OUR	Outside Use OT at Regular Rate
PER	Personal Leave
PRO	Professional
REG	Regular Pay
SNA	Sick Leave (non-accruing)
SCK	Sick Leave
STB	Stand-by
UBL	Union Business Leave
UIN	Unusual or Imperative Leave without Pay
UIP	Unusual or Imperative Leave with Pay
WCP	Workers Compensation Leave
WOH	Worked on Holiday

Temporary Part Time Pay Codes

CSS	Critical Subject Sick leave
EMR	Emergency leave
SNA	Sick Non-accruing
TPT	Temporary Part Time (non-exempt)
TPE	Temporary Part Time Exempt
BOT	Bus Operator Training
BIN	Bereavement in Family – Immed Non-accruing
BON	Bereavement in Family – Other Non-accruing
HLN	Holiday Non-accruing

SSE Attendance

SNA	Sick Non-accruing
SSE	Summer Supplemental Pay
TRN	Tier 1 Training
UBN	Union Business Non-accruing
BIN	Bereavement in Family – Immed Non-accruing
BON	Bereavement in Family – Other Non-accruing

Appendix C – Pay Code Quick Guide

Long Term Sub Teachers

EMR	Emergency leave
LTS	Long Term Substitute Teacher

Short Term Sub Teachers

STS	Short Term Substitute Teacher
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Class Coverage

CLC	Class Coverage
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Extracurricular 1

EC1	Extracurricular Activity Cl 1
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Outdoor Education

EC2	ECA Class 2
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Extracurricular 3

EC3	Extracurricular Activity Cl 3
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Workshops

WKS	Workshops
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