


MEMORANDUM

September 19, 2019
Information - NEW



Office of the Chief Technology Officer
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

TO: All Principals
FROM: Peter Cevenini, Chief Technology Officer 
SUBJECT: Data Privacy and Online Digital Tools Consent Form

Summary

Montgomery County Public Schools (MCPS) is committed to the safety and security of our students, their families, and our staff when leveraging technology. Paramount to this commitment is the responsible use and handling of personally identifiable information and other sensitive data. As part of this commitment, MCPS recently has launched a [Data Privacy and Security web page](#) to provide schools with guidance on the responsible use of online digital tools (ODTs) to safeguard sensitive student information. Key features of the web page include:

- Online Digital Tool Vetting Form: Online form that staff members can use to request that the MCPS data privacy committee evaluate a newly discovered ODT to determine how it can be used safely by students.
- General Use Guidelines on Data Privacy with Online Digital Tools: Guidance for staff on how to determine whether an ODT is safe for use with students while the ODT is reviewed by the MCPS data privacy committee.
- Online Digital Tools Database: List of ODTs evaluated by the MCPS data privacy committee and categorized as either Approved, Use Responsibly, or Prohibited.

In addition, to alleviate the administrative burden of creating school specific forms, the Office of the Chief Technology Officer (OCTO) has developed a streamlined consent form as a resource that school administrators can use to obtain parent/guardian consent for ODTs most commonly used in MCPS classrooms. This Online Digital Tools Consent Form is attached to this memorandum.

Links/Additional Information

- If you have any questions, please contact Mr. Thomas M. Chapman, information security and data privacy engineer, OCTO, via e-mail.
- Online Digital Tools Consent Form (Attachment)

Approved by:



Andrew M. Zuckerman, Chief Operating Officer

Dear Parents and Guardians,

MCPS teachers may utilize a variety of supplemental online digital tools to reinforce the district’s instructional program. In the list below, you will find supplemental tools that may be used by teachers. These tools have been evaluated to be safe for student use and are consistent with federal laws on student data privacy.

ABC Mouse	Educreations	IXL	Quizalize	Storyboard That
ABCya	Epic!	Kahoot	Quizizz	Thinglink
Animoto	Everfi	Khan Academy	Quizlet	Toontastic
BookCreator	Figure	Menti/Mentimeter	Reason Compact	Typing Club
Canva	Flipgrid	Opinion	Remind	Unity
ClassDojo	Freckle Math	Padlet	Scratch	UnStuck
Code.org	Glogster.edu	Pear Deck	Scratch Jr.	Vocaroo
Conjuguemos	Goosechase	Playground Physics	Screencastify	Weebly
CoSpaces EDU	HP Reveal	Playposit	Seesaw	Wixie
Desmos	iCivics	Poll Everywhere	Socrative	XtraMath
Doodle Buddy	Incredibox	Powtoon	Splash Math	
Edpuzzle	Insta360 ONE X	Prodigy	Splice	

MCPS requests your consent to allow your student to use the supplemental tools listed above, as these tools may collect personally identifiable student information, such as first and last name, classroom teacher, or grade level. This information is typically collected by online digital tools to enable use of the tool and to track student progress.

Descriptions of the above supplemental tools are provided on the following pages. Links to each supplemental tool’s terms of service and privacy policy, as well as additional information on MCPS’ data privacy practices, are available on the [MCPS Data Privacy and Security website](#)¹.

If you choose not to provide consent for your student to use the above tools, alternative instructional activities will be provided.

Yes, I consent to my student’s use of the supplemental online digital tools listed above

No, I do not consent to my student’s use of the supplemental online digital tools listed above

Student Name: _____









Student ID Number: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

¹ Data Privacy and Security website: <http://www.montgomeryschoolsmd.org/data-privacy-security/>

Tool	Description
	Helps kids learn to read through phonics, and teaches lessons in math, social studies, art, music, and more
ABC Mouse	
	Educational games for all content areas
ABCya	
	Students can develop short digital videos that include music, photos, video clips, and text as well as share their creations electronically
Animoto	
	Ebook creator for iPads
BookCreator	
	Create logos, flyers, icons, presentations, and more
Canva	
	Teachers can connect with students and their parents/guardians to build classroom communities
ClassDojo	
	Online digital tool that enables a student to create and access VR content
CoSpaces EDU	
	Encourages students to learn computer science through coding lessons
Code.org	



Allows students to practice verb conjugations in a variety of foreign languages

[Conjuguemos](#)



Students can graph functions, plot data, evaluate equations, and explore mathematical transformations

[Desmos](#)

Doodle

Students can use whiteboard, text, and drawing tools to create meaning from words and build sentences

[Doodle Buddy](#)



Teachers can use videos and questions to track student comprehension

[Edpuzzle](#)



Students can create little movies to reflect on learning and use to improve communication skills

[Educreations](#)



Access to tens of thousands of books, learning videos, and quizzes

[Epic!](#)



Provides lessons focused on real world topics

[Everfi](#)



Students can collaboratively create music and beats

[Figure](#)



Teachers can pose questions for which students post video responses and facilitate video discussions

[Flipgrid](#)



Adaptive tool to help students practice their math skills across different topics

[Freckle Math](#)



Allows users to mix multiple kinds of media on a virtual canvas to create multimedia posters

[Glogster.edu](#)



Scavenger hunt creator

[Goosechase](#)



Augmented Reality application that students and teachers can use to develop and access AR content

[HP Reveal](#)



Online games and lesson plans to promote civics education

[iCivics](#)



Students can practice math, language arts, science, and social studies

[IXL](#)



Allows users to create their own music with the aid of virtual beatboxers

[Incredibox](#)



[Insta360 ONE X](#)

An editing room for student-created 360 video, supported for both iOS and Android devices



[Kahoot!](#)

Game-based learning platform where teachers and students can create and participate in live quizzes



[Khan Academy](#)

Personalized learning experience that supplements instruction with videos and practice exercises



[Menti/Mentimeter](#)

Online digital tool used for creating live formative assessments and checks for understanding



[Opinion](#)

Online digital tool used for introduction to podcasting and audio recording



[Padlet](#)

Application to create online bulletin board to display information for any topic



[Pear Deck](#)

Google Slides addon that adds in formative assessments and interactive questions for students



[Playground Physics](#)

Online digital tool that enables students to create videos of experiments and measure the results



[Playposit](#)

A web-based interactive video and assessment tool that lets teachers add interactive elements into streaming content



[Poll Everywhere](#)

Online digital tool used to create interactive formative assessments in real time with groups of students with devices



[Powtoon](#)

Interactive presentation tool used to actively engage students in individual and social learning



[Prodigy](#)

Game-based math tool



[Quizalize](#)

Online digital tool for creating live differentiated formative assessments with real-time team games



[Quizizz](#)

Teachers can conduct student-paced formative assessments



[Quizlet](#)

Website with learning tools for students, including flashcards, study and game modes



[Reason Compact](#)

Provides a robust music studio on mobile



[Remind](#)

Communication platform that helps educators reach students and parents



[Scratch](#)

Block-based visual programming language that allows children to create interactive stories and games



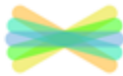
[Scratch Jr.](#)

Platform to allow students to program their own interactive stories and games



[Screencastify](#)

Screen recorder for Chrome that allows users to record annotated screen/webcam recordings



[Seesaw](#)

Platform of tools to allow students to take pictures, draw, record videos, and more to capture a learning portfolio



[Socrative](#)

Formative assessment tool where teachers can create and build real-time formative assessments and simple checks for understanding



[Splash Math](#)

Adaptive and personalized math practice program



[Splice](#)

Students can create video projects using this editing tool



Students and teachers can create storyboards using a drag and drop interface

[Storyboard That](#)



Allows for photos to be made into content-rich web links for the purpose of education

[Thinglink](#)



Students can create narratives by building stories (characters, setting, etc.) and recording their own voices

[Toontastic](#)



Helps students learn how to touch type through the use of gaming and interactive videos

[Typing Club](#)



Online digital tool for helping a student to reflect on conflict and develop social and emotional learning skills

[UnStuck](#)



Real-time development platform to create 3D, 2D VR, and AR visualizations for games, animation, architecture, engineering, and film

[Unity](#)



Online tool that allows users to record, send, and download voice messages

[Vocaroo](#)



Website builder that allows users to click and edit, as well as drag and drop media, without needing to know any code

[Weebly](#)



[Wixie](#)

Teachers can manage assignments, track student progress towards curriculum goals, and assess student work using customizable rubrics



[XtraMath](#)

Teaches addition, subtraction, multiplication, and division facts
