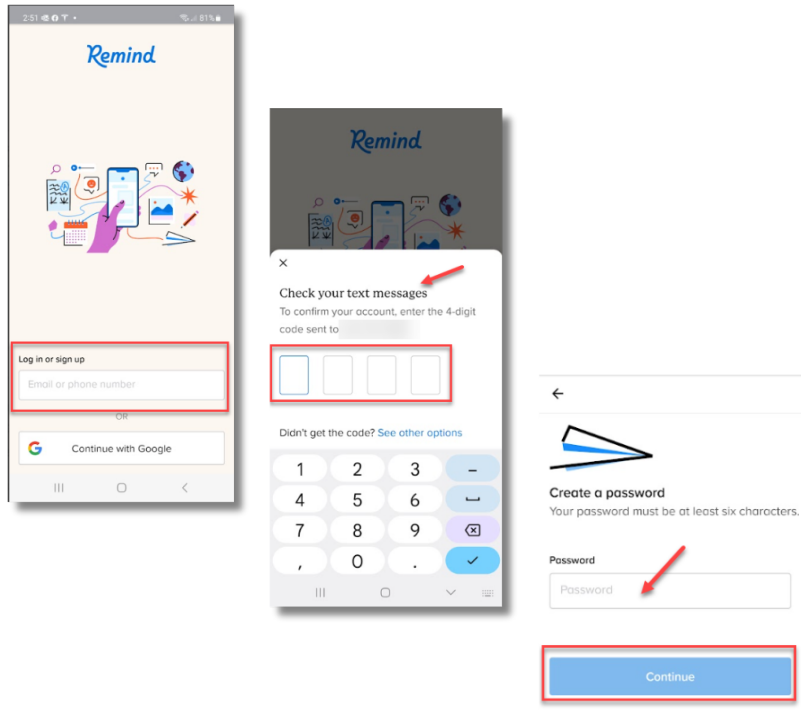




# Remind Quick Guide for Parents



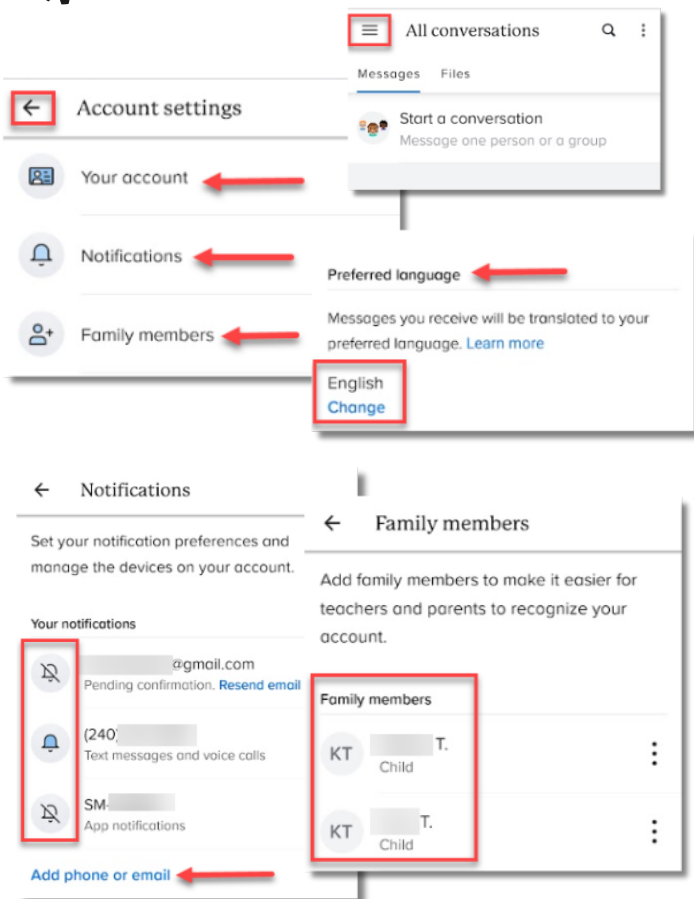
## Download and Log In to Remind App



- Download the **Remind** app from your Apple or Android provider store onto your mobile phone.
- Log in using your **mobile phone number or personal email address**, which should be the same ones listed in your parent record with ParentVUE.
- A **code** will be sent to the mobile phone or personal email address you used to log in to verify your account. Enter the code into the field provided.
- Create a **Password** for your Remind account.



## Account Settings, Notifications and Family Members



- Click the 3 bars icon in the upper-left corner and select the **gear** icon.
- Select **Your Account** from the drop-down menu to review and/or change the language you prefer to receive messages in.
- Click the back arrow and select **Notifications** from the drop-down menu. Review and/or add additional contact methods desired (i.e. personal mobile, email ) and then click on the **Bell** icon to toggle on/off which contact method(s) you want to receive message notifications on.
- Click the back arrow and select **Family Members** from the drop-down menu. Review that all your children are listed. If not, contact your child's school to let them know of the discrepancy so they can troubleshoot and resolve the issue.



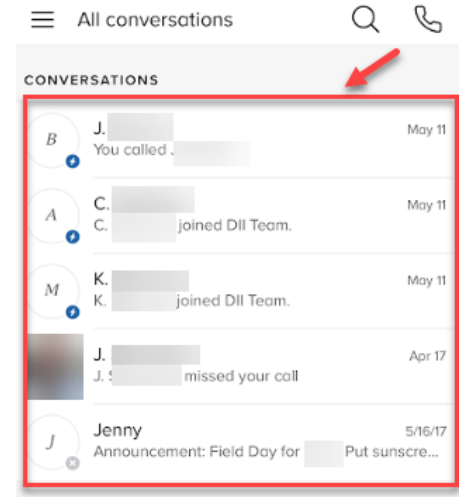
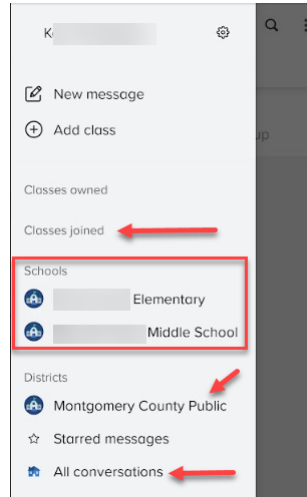
# Remind Quick Guide for Parents

## Review and Send a Message

Using the Remind app, you can review past messages received and send new messages.

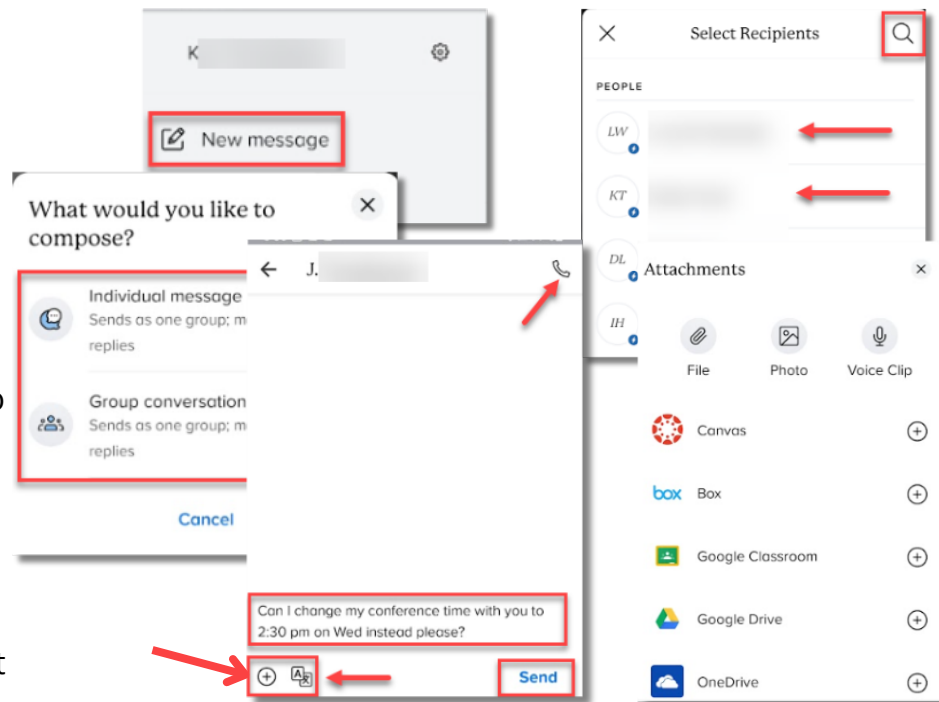
To review past messages:

- Click on either **Montgomery County Public Schools**, the **school** or **class** the message came from or click on **All conversations** to view any message sent to you from an individual person.
- Click on the specific announcement or conversation you want to review in full.



To send a message:

- Click on **New message**
- Select either **Individual message** or **Group conversation**
- Search for and/or select the person, class or group you want to message
- Compose your message in the space provided or click on the **Phone** icon to make a voice call to an individual
- Select any integrated **apps** that have content you want to include in your message
- Click **Translate** if you need to write/view your message in a different language
- Click **Send**



## Use Text Messages to View and Respond to Messages

If you have selected your mobile contact method as a notification preference, you will receive messages as a text. Read them, reply back to them and save the Remind number into your Contacts area with a name you choose (i.e. Mrs. Smith) so that when messages from your child's teachers and school administrators are delivered to your mobile phone, they appear more familiar to you.

