

# Lois P. Rockwell Elementary School

24555 Cutsail Drive • Damascus, Maryland 20872 • Phone: 240-740-5180

*office of the Principal*



August, 2020

Dear Parent(s) and Guardian(s):

Montgomery County Public Schools (MCPS) and Lois P. Rockwell Elementary School (LRES) have a standing commitment to take the necessary steps to investigate and address instances of bullying, harassment, or intimidation among students.

In accordance with Maryland's Safe Schools Reporting Act of 2005, we at LRES will investigate any alleged instances brought to our attention by students, parents, or staff members. Should any individual wish to report acts of bullying, harassment, or intimidation, he/she should contact the main office. All reports will be reviewed and investigated fully by school administration in accordance with MCPS policy. Enclosed is a copy of the *Bullying, Harassment, or Intimidation Reporting Form #230-35* for your information.

Our goal is to create a school environment where kindness, caring, and respect are present among our students. Together we can make LRES a great place to be for all of our students.

Sincerely,

A handwritten signature in black ink, appearing to read "Cheryl A. Clark".

Cheryl A. Clark  
Principal

CAC:ks

Enclosure