



Peer Guides
2016-2017
Potomac Elementary School

Peer Guide Responsibilities:

1. Greet new students in a warm and friendly manner.
2. Introduce yourself to the new students:
"Hi. I'm _____. What is your name?"
"I'm a Peer Guide. Peer Guides welcome new students to our school. I can show you around and help you learn about Potomac Elementary. You can ask me any questions, and I will help you find the answer."
3. Introduce new students to teachers and school staff:
 - Dr. Allie and Ms. Dixon
 - Ms. O'Dwyer and Ms. Leman
 - Ms. Thomas and Ms. Fass
 - Mr. Schorr and Ms. Hu
 - Ms. Basaric, Mr. Smith, and Ms. Wenger
 - Mr. Monte and Ms. Chiang
 - Ms. Borra, Ms. Giliotti, and Ms. Silverman
4. Introduce new students to your classmates.
5. Sit with new students at lunch and invite your friends to join you.
6. Invite new students to play at recess and include them in games.

7. Explain school and classroom rules.
8. Explain school procedures, such as how to order lunch and the bus routine.
9. Help new students find their way around the school. Take them on a tour on the first or second day of school to show them where the following places are:
 - Cafeteria
 - Office
 - Media Center
 - Computer Lab
 - Gym, Art, and Music
 - Health Room
 - Counselor's office
 - Bathrooms
 - Any other places you would like to show them or they would like to find

Peer Guides are a very important part of our school. Peer Guides help to make Potomac Elementary School a warm and welcoming place for new students. Thank you for being a Peer Guide!😊