

Wyngate Elementary School
9300 Wadsworth Drive
Bethesda, Maryland 20817

PTA Grant application for Professional Development Funds

The PTA has allocated funds for professional development for the teachers at Wyngate ES. In order to receive these funds parts A and B of the following form must be completed and submitted along with any additional information that might be helpful in determining the appropriateness of the training (i.e.: conference brochure) to the staff development teacher. The leadership team will review the information and make their recommendations to the principal.

Name _____ Date of request: _____

Part A	
Professional Development or Conference Title: _____	
Location/Date: _____	
Rationale: _____ _____ _____	
Plans for sharing acquired knowledge: _____ _____ _____	
Part B	
Cost per day for sub (see Lou) : _____	Cost of Conference: _____
# of substitute days required: X _____	Total Cost of substitute: + _____
= Total cost of sub: _____	= Total cost: <input type="text"/>
Part C	
Approval: ___ YES ___ NO	
Principal signature: _____	