

PTA Grants for Professional Development

A few years ago, a Wyngate parent, who was also a former high school principal and a college professor in the school of education convinced the PTA Board to set aside funds each year for the faculty professional development. Initially it was \$5000, but last year due to a reduced income of the PTA, it was reduced to \$3000 per year. The money is available for you to apply for to cover the cost of attending a conference, visiting a school, or other professional development opportunities.

The process required is as follows:

- Teacher applies for funds by completing the reverse side of this form with his or her proposal
- Teacher Meets with the staff development teacher and submits the form
- Staff development teacher convenes the Leadership to review applications received and make decisions as to what will be covered
 - * The committee's role is to ensure that there is equitable use of the funds among faculty. (In other words, the funds would not be used at just one grade level, but across grade levels, etc.)
- Once the application is approved by the leadership team, the staff development teacher will work with Lou and the teacher to arrange for funding.
- Teacher attends the workshop, conference, classroom visitation, or other professional development opportunity
- **Teacher returns, meets with the staff development teacher and plans to share what was learned with the staff at a faculty meeting**

Please note:

Guidelines:

- **Generally speaking, funds will cover the registration fee for attendance and as well as substitute for the faculty member.**
- **A requirement/expectation after receiving these funds is to make a presentation to the staff about what was learned!!!**
- **There is not a deadline for turning in application, however funding is only available as long as money allows**

Workshop opportunities are distributed by the staff development teacher and flyers are posted in her office.