

NAME

Street Address
City, State, ZIP
Telephone
E-mail

Career Objective	Information stated as a goal statement	
Education	Name of High School College Preparatory Program—Class of 20xx Summer Institute or School	
Honors & Awards	Effort Honor Roll/Honor Roll/High Honor Roll—20xx–20xx Student Council Community Service Awards Volunteer Certification, 20xx	
Experience	Experience number 1 Experience number 2 Experience number 3 Experience number 4	
Extracurricular Activities	School Athletic Team *Level of athletic achievement, 20xx–20xx Club Membership, 20xx–20xx	
Interests	Hobbies Relevant activities outside school	
Personal References	Name (Relationship) Address Telephone	Name (Relationship) Address Telephone

SAMPLE – BASIC HIGH SCHOOL RESUME