



# jag Jobs board

(including full & part time jobs, career opportunities, internships & training programs)

Aug 29, 2023

Current Issue ♦ Academic Year 2023-2024

**PLEASE NOTE:** This listing is on-going since the start of the academic year. If you are interested in a specific position, you must contact that office to verify the opportunity/posting status.

The job postings listed are neither sponsored nor endorsed by the Board of Education of Montgomery County Public Schools, the superintendent, or this school. Postings are provided as a service to our students and community.

Need a Resume? The Montgomery College [Career Coach](#) includes a resume builder (creating an account required). See additional resume resources on the last pages of this Jag Jobs Bulletin.

### WORK PERMITS:

[www.dllr.state.md.us/ChildWorkPermit/web/content/Documentation/WorkPermitsDLLRPoster.pdf](http://www.dllr.state.md.us/ChildWorkPermit/web/content/Documentation/WorkPermitsDLLRPoster.pdf)

**MONTGOMERY COUNTY CIRCUIT COURT SCHOOL YEAR AND SUMMER INTERNSHIP OPPORTUNITIES** @ <https://www.montgomerycountymd.gov/cct/internships.html>.

**MONTGOMERY COUNTY CAREERS** Job Vacancies posted @ [iRecruitment](#)

**JOB POSTING: MECHANICAL CONTRACTORS ASSOCIATION OF METROPOLITAN WASHINGTON. PLUMBERS AND PIPEFITTERS APPRENTICESHIP.** Applicants must apply online at [local 5 training.org](http://local5training.org).

**NOW HIRING!**

**POSITIONS**

- Swim Instructors
- Elite Level Coaches
- Client Services

**OFFERING**

- Competitive Pay
- Paid Training
- Sign on Bonus

**Apply Here!**

**SwimLabs**  
Swim School | KIDS | COMPETITIVE | ADULTS

353 Muddy Branch Road, Gaithersburg 240.801.4518  
[www.swimlabs.com/montgomerycountymd](http://www.swimlabs.com/montgomerycountymd)

### **JOB POSTING: SWIM Labs is hiring.**

Questions should be directed to Margo Kim  
Operations Director  
SwimLabs Montgomery County  
240-801-4518

<https://www.swimlabs.com/locations/montgomery-county-md>

Scan the QR Code for a brief screening.

| Post: 29 August 29, 2023 |



# BAR-T IS HIRING

## For the 2023-2024 School Year

### FLEXIBLE SHIFTS

Before and After School Shifts

- Morning Shift: 7:00am - 9:15am
- Afternoon Shift: 3:15pm - 6:30pm

Afternoon shifts are perfect for highschool students and our 'split shift schedule supports college students.

Extra shifts available when MCPS is closed and Bar-T is open (professional days/breaks)

### HIRING FOR THE 2023 - 2024 SCHOOL YEAR AT THE FOLLOWING ELEMENTARY SCHOOL LOCATIONS:

- |                       |                     |
|-----------------------|---------------------|
| • Bannockburn         | • Mill Creek        |
| • Bells Mill          | • Poolesville       |
| • Belmont             | • Potomac           |
| • Burning Tree        | • Rachel Carson     |
| • Christa McAuliffe   | • Ritchie Park      |
| • Clopper Mill        | • Rock Creek Forest |
| • College Gardens     | • Rock Creek Valley |
| • Darnestown          | • Sally K Ride      |
| • Diamond             | • Somerset          |
| • Fields Road         | • Stedwick          |
| • Germantown          | • Thurgood Marshall |
| • Goshen              | • Travilah          |
| • Great Seneca Creek  | • Watkins Mill      |
| • Kensington Parkwood | • Whetstone         |
| • Lakewood            | • Wood Acres        |
| • Laytonsville        | • Woodfield         |
| • Matsunaga           |                     |
| • McNair              |                     |

### TRANSPORTATION OPTIONS

Bar-T may be able to offer you a ride from school to work in the afternoon at the following locations...

- Bethesda-Chevy Chase
- Walter Johnson
- Walt Whitman
- Winston Churchill

\*Conditions apply\*

### APPLY NOW!



**BAR-T.COM**

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**JOB POSTING:** KidsCo is hiring for before and after school programs. Click image and scroll to the **EMPLOYMENT** link to access the application. | Post 26 July 2023 |



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**CAREER POSTING:** NATURALAWN OF AMERICA. Elvin Wolfe III, Regional Manager (ewolfe@naturalawn.com). Various opportunities in operations, marketing, accounting, purchasing, as well as a pathway to ownership for all employees. Competitive salaries, benefits, and continual paid training within the Green Industry. Visit [www.naturalawn.com](http://www.naturalawn.com) to read more, and to explore the career portal where you can contact the company directly. | Post 19 July 2023 |

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**JOB POSTING:** LIL' KICKERS SOCCER FOR KIDS HIRING. No soccer experience needed! | Post 9 June 2023 |

Apply online [Indeed.com](https://www.indeed.com)

Inquire in person at SOFIVE SOCCER CENTER, 1008 Westmore Avenue, Rockville MD 20850 - 301.349.1722

Anthony Howard, Youth Program Leader

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**JOB POSTING:** TALK OF THE TOWN VARIETY ENTERTAINMENT @ [www.TOTTEvents.com](http://www.TOTTEvents.com). Hiring event staff. Flexible schedule. Weekend availability. Must be able to lift 20lbs. Must be 16+ years of age. Must have a reliable source of transportation. Email Alexis at [HR@Tottevents.com](mailto:HR@Tottevents.com).

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**JOB POSTING:** CODE NINJAS is hiring (Germantown location) • 12974 Middlebrook Road (301) 371-2572 (repost 1/30/2023)

Interested in a fun, engaging role? Code Ninjas is looking for Young Coders/Computer Science student (in C# || JavaScript || Lua). Flexible scheduling. Fun, friendly work environment. Apply by email with resume to [germantownmd@codeninjas.com](mailto:germantownmd@codeninjas.com). Students in grades 10, 11 & 12 may apply. Include with your resume, two reasons why you are interested in this role.

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**JOB POSTING:** RSV POOLS • [www.RSVpools.com](http://www.RSVpools.com) • RSV is looking for responsible lifeguards and pool operators. Certification offered. Competitive salary - Quality pools - Practical experience - Enjoyable workplace - Internships. Serving Montgomery County and Frederick County.

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**JOB POSTING:** AMERICAN POOL • [americanpool.com](http://americanpool.com) | [guardforlife.com](http://guardforlife.com) • American Pool is a company that provides custom swimming pool management and maintenance services for clubs, hotels, apartments and homeowner associations throughout the Maryland, Virginia and Washington DC regions.

**Contact:** JAMES "JJ" MCDONALD, STAFFING & RECRUITING

AMERICAN POOL LLC | 301-948-2400 | 9305 Gerwig Lane, Suite E | Columbia, MD 21046

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**JOB POSTING: PANDA PROGRAMMER.com is hiring (Gaithersburg, Rockville, Germantown, and Silver Spring locations) • [www.PandaProgrammer.com](http://www.PandaProgrammer.com) (443) 26-PANDA.** Panda Programmer is actively seeking high school students to teach computer programming to elementary and middle school students in Germantown and the surrounding areas. We are looking for students who are good with kids, have solid computer programming experience, and have reliable transportation. Our rates for student teachers start at \$17 per hour. Click [here](#) to view the Teach Coding with Panda Programmer Information sheet on how to apply. Questions can be directed to Sara Basile, Parent Support Specialist @ [PSS@pandaprogrammer.com](mailto:PSS@pandaprogrammer.com). 443-26-PANDA ext 780

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**JOB POSTING: VOLUNTEER • SSL HOURS • THE GEORGE B. THOMAS. SR. LEARNING ACADEMY (The Saturday School) 301-287-8980**  
**Earn your Student Service Learning Hours, Give A Little Time, and Make a Big Difference. Virtual Learning.** Visit <https://saturdayschool.org/teach-or-volunteer/>. This SSL opportunity is for middle and high school students in grades 7 through 12.

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**JOB POSTING: ARISTOTLE CIRCLE PEERS TUTORING | TUTORS NEEDED | job post ongoing |**  
Choose your own hourly rate! Boost your resume for college applications – recommendations provided! Choose the subjects you want to tutor. Flexible scheduling for your convenience. Academic tutors as well as sports and musical instruments needed. Apply online at [aristotlecircle.com](http://aristotlecircle.com) and click on **JOIN US | 1.800.467.0895**

**Qualifications:**

- 3.7 unweighted GPA and impressive SAT/ACT scores. Responsibility of tutoring students from kindergarten to 12<sup>th</sup> grade, often in a variety of subjects.
  - Upbeat and friendly personality. Strong communication skills. Experience working with kids.
- Available to work at least 3 hours per week and access to transportation.  
Regional Educational Advisor: Judi Halperin (240.224.0966) [judi@aristotlecircle.com](mailto:judi@aristotlecircle.com)
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**The MARYLAND STATE POLICE is Now Hiring for Cadets:** The Maryland State Police offers one of the most attractive law enforcement compensation packages in the State of Maryland. For more information on the cadet position visit [www.dbm.maryland.gov](http://www.dbm.maryland.gov). Scroll down to **How Do I Find...** on the left side click **State Job Openings > Filter Open Jobs (Department) > Select Maryland State Police.** Starting salary \$34,353. Applicants must be 18 years of age upon hire. Applicants must have a high school diploma/GED.

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**MARYLAND NATURAL RESOURCES POLICE:** The hiring process for officer-candidates is structured, rigorous and detailed from June 1 – June 15. Stages of the hiring process include a functional fitness assessment, written examination, polygraph and background investigation, medical and psychological examinations and an oral interview. For more information, contact the recruiting officer at 443.221.8251 or [NRPre recruiting.dnr@maryland.gov](mailto:NRPre recruiting.dnr@maryland.gov). Recruiting office for Area 5 for Montgomery County Cpl. Robert Kapp @ [Robert.Kapp@Maryland.gov](mailto:Robert.Kapp@Maryland.gov) (800) 342-7808.

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**COVER LETTER & RESUME SAMPLES FOLLOW!**

## SAMPLE OF A COVER LETTER

Date

Recipient (Name of Contact for Employment)

Title

Company

Street Address

City, ST, Zip Code

Dear Hiring Manager:

Please accept my enclosed application and resume for the (insert position title/internship title/etc. here) at (insert Company's name). State why you think you would be a good fit for the position, such as skill sets, experience, etc. For example: "As a student at (name of High School), I have been in positions of leadership, such as being a part of my Student Government Association (SGA), and team captain of my athletics team. I have also volunteered at local animal shelters, and homeless shelters." Do not list everything on your resume. You are just providing a letter with a summary of information. You do not have to go into detail about every experience. Keep the letter brief

Include information about yourself and how you think your positive qualities would make a good fit. For example, "These opportunities have expanded my leadership capabilities and enhanced my drive to help others."

I would like the occasion to showcase my skills. I believe that I can exceed the expectations for this role. I look forward to connecting with you soon.

Sincerely,

E-Signature

Insert Name

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**SAMPLE OF THE HIGH SCHOOL RESUME**  
**SOURCE: JIST TEMPLATE**

**ADDITIONAL RESUME TEMPLATES ARE AVAILABLE USING THE RESUME BUILDER IN NAVIANCE.**

**From Link for Counselor ‘Top 20 Must Have Skills to Put on a Resume’**

**Top 10 Soft Skills:** Problem Solving | Critical Thinking | Flexibility | Communication | Teamwork | Organization | Creativity | Emotional Intelligence | Attention to Detail | Responsibility

**Top 10 Hard Skills:** Computer Software and Application Knowledge | Design | Data Analysis | Negotiation | Mathematics | Project Management | Marketing | Administrative | Writing Skills | Foreign Languages

	<b>NAME</b>	
	Street Address City, State, ZIP Telephone E-mail	
<b>Career Objective</b>	Information stated as a goal statement	
<b>Education</b>	Name of High School College Preparatory Program—Class of 20xx Summer Institute or School	
<b>Honors &amp; Awards</b>	Effort Honor Roll/Honor Roll/High Honor Roll—20xx–20xx Student Council Community Service Awards Volunteer Certification, 20xx	
<b>Experience</b>	Experience number 1 Experience number 2 Experience number 3 Experience number 4	
<b>Extracurricular Activities</b>	School Athletic Team *Level of athletic achievement, 20xx–20xx Club Membership, 20xx–20xx	
<b>Interests</b>	Hobbies Relevant activities outside school	
<b>Personal References</b>	Name (Relationship) Address Telephone	Name (Relationship) Address Telephone

**SAMPLE – BASIC HIGH SCHOOL RESUME**

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**| END |**