

**MONTGOMERY COUNTY PUBLIC SCHOOLS
MONTGOMERY COUNTY DEPARTMENT OF
HEALTH AND HUMAN SERVICES
Rockville, Maryland 20850**

**EMERGENCY CARE FOR THE MANAGEMENT OF A
STUDENT WITH A DIAGNOSIS OF ANAPHYLAXIS
Release and Indemnification Agreement for
Epinephrine Auto Injector**

PART I: TO BE COMPLETED BY THE PARENT/GUARDIAN

I hereby request and authorize Montgomery County Public Schools (MCPS) and Montgomery County Department of Health and Human Services (DHHS) personnel to administer an epinephrine auto injector as directed by the authorized prescriber (Part II, below). I agree to release, indemnify, and hold harmless MCPS and DHHS and any of their officers, staff members, or agents from lawsuit, claim, demand, or action against them for administering prescribed medication to this student, provided MCPS and DHHS staff are following the authorized prescriber's orders as written in Part II. I am aware that the injection may be administered by a trained, unlicensed staff member. I have read the procedures outlined on the back of this form and assume the responsibilities as required.

I understand that the rescue squad (911) will always be called when an epinephrine auto injector is administered, whether or not the student manifests any symptoms of anaphylaxis.

Student Name _____ Birthdate _____ School Name _____

Signature, Parent/Guardian _____ Phone Number _____ Date _____

PART II: TO BE COMPLETED BY THE AUTHORIZED PRESCRIBER

In accordance with Maryland State Regulations, the epinephrine auto injector may be administered by unlicensed staff (DHHS school nurse or MCPS employee) that are trained by the School Community Health Nurse (SCHN). Unlicensed staff are **not** allowed to wait for the appearance and observe for the development of symptoms for students with an authorized prescriber's order to administer the epinephrine auto injector.

- Name of medication: epinephrine auto injector (e.g. EpiPen, Auvi-Q, generic, etc.) _____
 - Epinephrine auto injector will not be accepted for the management of asthma.
- Diagnosis: Anaphylaxis / Severe allergic reaction to: _____
- Authorized Prescriber Order: Times to be given: Check (✓) all that apply:
 - If insect stings (bees, wasps, hornets, yellow jackets)
 - Ingestion of (specify): _____
 - If other known or unknown allergen(s) (explain): _____
- Route of administration for epinephrine auto injector: Intramuscularly (IM) into anterolateral aspect of the thigh.
- Dosage of medication: Check (✓) one: epinephrine auto injector 0.15 mg.
 epinephrine auto injector 0.3 mg.
- Repeat dose in 10 minutes if rescue squad has not arrived.* Yes No
*NOTE: For repeat dose, a second epinephrine auto injector must be ordered and brought to school.
- Side effects: Palpitations, rapid heart rate, sweating, nausea and vomiting: _____

THIS MEDICATION AUTHORIZATION IS EFFECTIVE _____ **TO** _____

Authorized Prescriber _____
Name—Print or Type Phone Number *Original Signature, Authorized Prescriber* _____ Date _____

SELF-CARRY/SELF-ADMINISTRATION OF EMERGENCY MEDICATION: AUTHORIZATION/APPROVAL

Self-carry/self-administration of **emergency** medication **must** be authorized by the prescriber and be approved by the school nurse according to the state medication policy.

Prescriber's authorization for self-carry/self-administration of emergency medication _____
Signature, Authorized Prescriber Date _____

School Nurse (RN) approval for self-carry/self-administration of emergency medication _____
Signature, School Nurse Date _____

PART III: TO BE COMPLETED BY THE PRINCIPAL OR SCHOOL NURSE

- Parts I and II are complete, including signatures. It is acceptable if all items in Part II are written on the authorized prescriber's stationery/prescription blank.
- Medication properly labeled by a pharmacist. **Epinephrine auto injectors** received: 1 injector 2 injectors

Reviewed by _____
Signature, Principal/School Nurse Date _____

INFORMATION/PROCEDURES

1. The authorized prescriber prescribed Epinephrine Auto Injector WILL NOT BE ADMINISTERED IN SCHOOL OR DURING SCHOOL sponsored activities without a parent/guardian signed authorization and waiver and an authorized prescriber's order/authorization for students with a known diagnosis of anaphylaxis.
2. This form must be on file in the student's health folder. The parent/guardian is responsible for obtaining the authorized prescriber's order/authorization. (See Part II.) The principal or school nurse will ensure that all items on the form are complete.
3. The parent/guardian is responsible for submitting a new form to the school each school year and whenever there is a change in dosage or a change in conditions under which the epinephrine auto injector is given.
4. An authorized prescriber may use office stationery/prescription pad in lieu of completing Part II. Information necessary includes: student's name, allergen for which the epinephrine auto injector is being prescribed, brand name, amount of pre-measured epinephrine, order for repeat dose if deemed necessary, authorized prescriber's signature and date.
5. Medication must be properly labeled by a pharmacist and must match the authorized prescriber's order. If the authorized prescriber's orders include a repeat epinephrine auto injector, an additional epinephrine auto injector must be provided by the parent/guardian.
6. Medication must be hand-delivered to the school by the parent/guardian or, under special circumstances, an adult designated by the parent/guardian. Under no circumstances will either the school nurse or school (MCPS) personnel administer medication brought to school by the student.
7. All medication kept in the school will be stored in a secure area accessible only to authorized personnel.
8. Any unused medication will be collected by the parent/guardian within one week after the end of the school year.
9. In no case may the school nurse or school staff member administer epinephrine to a student who is identified as subject to anaphylactic reaction outside the framework of the procedures outlined above.
10. An authorized prescriber's order and parent/guardian permission are necessary for self-carry/self-administered emergency medications such as epinephrine auto injector for anaphylaxis. The school nurse must evaluate and approve the student's ability and capability to self-administer medication. It is imperative that the student understands the necessity for reporting to either the health staff or MCPS staff following self administration of an epinephrine auto injector, so 911 may be called.
11. The school nurse will call the prescriber, as allowed by HIPAA, if a question arises about the student and/or the student's medication.
12. Use MCPS Form 525-13, Authorization to Administer Prescribed Medication, Release and Indemnification Agreement, for all other prescribed medications.