

## Transitioning Youth Timeline

\*This information is also on our Longview Family Resource Website

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<b>MCPs Transition Services Unit Transitioning Youth (TY) Timeline</b>	
<b>When:</b>	<b>To Do:</b>
<b>Now: 14 &amp; older</b>	<ul style="list-style-type: none"> <li>● Create a transition portfolio at home (include the most recent IEP; most recent psychological testing; contact logs; copies of completed applications; correspondence with any agencies, etc.)</li> <li>● Apply to Developmental Disabilities Administration: Application can be found on the DDA website: <a href="http://dda.dhmf.maryland.gov/Pages/home.aspx">http://dda.dhmf.maryland.gov/Pages/home.aspx</a> DDA will conduct the eligibility determination. If the student is 18 or older &amp; <b>determined eligible</b>, parents will be asked to choose a Coordinator of Community Service Agency</li> <li>● Obtain a Maryland State ID card from the MVA. The card is free for individuals with disabilities: <a href="https://mva.maryland.gov/drivers/Pages/apply-id-card.aspx">https://mva.maryland.gov/drivers/Pages/apply-id-card.aspx</a></li> <li>● When your child is in 9<sup>th</sup> grade: meet with the transition support teacher (TST) at your child's high school to discuss a referral to the Division of Rehabilitation Services (DORS) for Pre-Employment Transition Services (Pre-ETS): <a href="https://dors.maryland.gov/Brochures/Pre-ETS_Fact_Sheet.pdf">https://dors.maryland.gov/Brochures/Pre-ETS_Fact_Sheet.pdf</a></li> <li>● Apply for Metro Access, if appropriate: <a href="https://www.wmata.com/service/accessibility/metro-access/">https://www.wmata.com/service/accessibility/metro-access/</a></li> </ul>
<b>18 years:</b>	<ul style="list-style-type: none"> <li>● At 18, apply to receive SSI at <a href="https://www.ssa.gov/">https://www.ssa.gov/</a></li> <li>● <b>If receiving SSI, apply for medical assistance:</b> fill out the 1 page short form, and send it with a copy of your SSI award letter to the address closest to your home: <i>(the TST can provide you with the one page form)</i>   <u>Germantown Office</u>                      12900 Middlebrook Road, 2<sup>nd</sup> Floor                      Germantown, MD 20874   <u>Rockville Office</u>                      1301 Piccard Drive, Rockville, 20850   <u>Silver Spring Office</u>                      8818 Georgia Avenue Silver Spring, MD 20910</li> <li>● <b>Males:</b> register for the Selective Service. It is the law for males ages 18 to 25, regardless of disability: <a href="https://www.sss.gov/Home/Registration">https://www.sss.gov/Home/Registration</a></li> </ul>

<b>School Year Prior to Exiting Year:</b>	<ul style="list-style-type: none"> <li>● <b>If signed permission was provided to the Transition Support Teacher</b>, follow up on the referral to The Division of Rehabilitation Services for vocational rehabilitation services: <a href="http://www.dors.state.md.us">www.dors.state.md.us</a></li> </ul>
<b>Summer/Fall Prior to Exiting Year:</b>	<ul style="list-style-type: none"> <li>● Families (<b>including your child</b>) visit <b>at least 4 Adult Providers</b>. Bring documentation packets to the visits. Documentation can include:             <ol style="list-style-type: none"> <li>1. Most recent psychological evaluation</li> <li>2. Most current IEP</li> <li>3. Behavior Intervention Plan, if applicable</li> <li>4. Student profile (developed by TST)</li> <li>5. Resume</li> </ol> </li> <li>● Keep in contact with your CCS Agency; invite your CCS to your child's IEP meeting</li> </ul>
<b>Oct-Dec of Exiting Year:</b>	<ul style="list-style-type: none"> <li>● <b>The individual CCS agencies will determine when Choice Letters are sent out</b></li> <li>● <b>Families will be requested to return the Choice Letters to their CCS agencies</b></li> <li>● CCS agencies will begin to contact agencies about choices selected by families</li> <li>● Begin getting waiver financial documentation together</li> </ul>
<b>Jan-May of Exiting Year:</b>	<ul style="list-style-type: none"> <li>● Matrix scores are obtained (CCS may request documentation from family or MCPS if given consent)</li> <li>● Waiver packets are completed and Person Centered Plans are developed by the CCS agencies &amp; the families</li> <li>● Service Funding Plans are generated by provider agencies for family review</li> </ul>
<b>June-July of Exit Year:</b>	<ul style="list-style-type: none"> <li>● CCS Agencies or Providers will contact the family with a projected start date (after July 1<sup>st</sup> of the exit year), this will depend on the funding submission of all documentation</li> </ul>

**Please Remember...**

- **Parent permission (signature on MCPS form) is required for the TST to make a referral to the Division of Rehabilitation Services (DORS) for Pre-ETS or Vocational Rehabilitation services.**

- **Parent permission (signature) is required for the TST to assist with completing the DDA application for long-term adult services.**
- **Parent permission (signature) is required for the TST to communicate with any agency representatives.**
- **Parent permission (signature) is required for the TST to invite any agency representatives to IEP meetings in your child's second to last, and last year in school.**
- **Make copies of all applications, eligibility determination letters, and agency correspondence; keep copies, and provide the TSTs with copies.**
- **Contact the TST if you need assistance with adult agency visits and keep the TST informed of adult provider visits.**